

A decorative graphic on the left side of the slide consists of three circles in shades of teal and grey, followed by a vertical line that extends upwards and then turns to the right.

# 2016 Touring and Neighborhood Arts Program (TNAP)

## Application Workshop



# Funding Source

Funding for the Touring & Neighborhood Arts Program is provided by the Texas Commission on the Arts for granting through the Houston Arts Alliance.





# Purpose of Touring and Neighborhood Arts Program

The Touring & Neighborhood Arts Program (TNAP) is designed to provide broad access to arts projects in neighborhoods and communities.

**PRIORITY will be given to organizations:**

- 1. Outside of City of Houston but within Harris County**
- 2. Organizations with budgets under \$300,000**
- 3. Organizations that are not currently receiving FY2016 funding from HAA.**



# TNAP Program Goal

The objective of the grant category is to increase the number of quality arts programs and performances available throughout all areas of Harris County in a variety of public venues.



# Application & Review Process

## Review Criteria

All Touring and Neighborhood Arts Grant applications are reviewed using the criteria weighted on a rating scale as follows:

- Artistic Merit (40%)
- Program Design and Implementation (30%)
- Audience Development & Community Outreach (30%)
- Bonus Points \* Refer to Guidelines for Additional Information

## Staff Review

- Staff reviews applications for completeness
- Eligibility and verification of the 501(c)(3) status

## Panel Review

Objective and knowledgeable local arts professionals, marketing professionals, and community members evaluate each application.

- Review based on guidelines.
- Uses a 100 point score system.

## Committee and Board Approval

Review, finalize and approve funding recommendations of the Panel.



# Project Eligibility

- This program is open to Harris County-based nonprofit organizations and City of Houston applicants who offer a variety of artistic programming to locations within Harris County (unincorporated and municipalities).
- TNAP will give priority to applications from organizations with operating budgets under \$300,000 and organizations that are based in Harris County outside the City of Houston. Non-arts nonprofit organizations are eligible to apply to present professional artists in any art form for activities such as performances, workshops, exhibitions, readings, and residencies designed for community audiences.
- Eligible program and performance sites include but are not limited to: community centers, senior centers, public libraries, public parks, theaters and civic auditoriums.
- All programming must take place within the grant term.
- This grant category provides funding to nonprofit organizations to hire artists, artists' groups or arts organizations to engage audiences in their communities for performance series, community-based residencies, exhibitions and other types of touring and presenting programming centered on arts and culture.
- An organization may apply for a program or performance for a pre-K through K–12 schools provided that the organization is also planning at least one other program or performance outside of the classroom setting and open to the general public as part of the grant term.



# Project Ineligibility

1. For-profit organizations or businesses
2. Organizations based outside of Harris County
3. Presenting and touring activities outside of Harris County.
4. Capital improvements (construction, renovation, the purchase of permanent (or non expendable) equipment or real property).
5. Funding prior deficits or non-project related expenses
6. Tuition costs or costs of instructional workshops and programs that have primary impact on individuals or small groups.
7. Organizations whose administrative offices are outside of Harris County.
8. Scholarships, purchase of awards or cash prizes.
9. Benefits, galas and projects planned primarily for fundraising.
10. Licensing fees, other than standard performance royalties of any kind.
11. Loans, interest on loans, fines, penalties or costs of litigation.
12. Food, beverages, social functions, parties or receptions.
13. Individuals or projects by individuals (these are funded through Houston Arts Alliance's Individual Artist Program).
14. Religious projects or activities. Religious organizations or groups closely affiliated with religious organizations may receive funding if all the following conditions are met: Funds may not be used for a direct religious purpose, funds may be used to support programming of a secular purpose, the primary effect of the funding does not advance or inhibit any one religion or faith and the activity must be open to the general public.
15. Projects, productions, workshops and/or programs that include obscene material as defined in Section 43.21, Penal Code of Texas.
16. Non-direct project costs or items such as staff salaries or ongoing operating expenses, etc.
17. Programs or activities that take place outside of the grant cycle. This includes expenses incurred before or after the project period..
18. Programs, projects and staff currently funded by other Houston Arts Alliance grant programs.
19. Organizations delinquent in their reporting to the Houston Arts Alliance or that have defaulted on a previous grant



# Matching Funds Requirement

The amount of the Touring and Neighborhood Arts Grant request/award must be matched dollar for dollar from cash revenue or In-Kind support.

The matching funds must be collected (not just pledged or awarded) during the term of the grant.

Example:

Houston Arts Alliance Request	Match Funds/In-kind or Cash	Total Project Cost
\$3,000.00	\$3,000.00	\$6,000.00
\$5,000.00	\$5,000.00	\$10,000.00

Project Budget should reflect both the HAA Request and the Matching Funds to equal a Total Project Budget.





# Important Dates

- **Grant Term:**

FY2016 (March 1, 2016– June 30, 2016)

- **Application is available Online:**

December 11, 2015

- **Application & Support Materials Due Online:**

Monday, January 11, 2016

Support Materials are uploaded within the application portal



# Award Notification

- Notification of Award will be provided in late February. Contracts begin March 1, 2016.
- You will be invited to an Award Workshop, where we discuss contract requirements.
- Before a payment is processed, you are required to complete the following:
  - **Payment 1 – 50% of the Award:**  
An electronically signed Grant Agreement
  - **Final Payment – 50% of Award:**  
A Final Report – due within 45 days after the completion of the program or project , and no later than August 15, 2016  
\*If the Final Report is not submitted within 45 days of **Project Completion**; the final payment can be forfeited.



# Contacting Staff

**SHOULD YOU HAVE ANY QUESTIONS ABOUT THE APPLICATION PROCESS,  
PLEASE EMAIL STAFF AT:**

**[Grants@haatx.com](mailto:Grants@haatx.com) or call **713.527.9330****

